



# CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

#### Board of Directors

#### Term Expires

Steve Hasbrouck, President	May 2022
Larry Keleher, Vice President	May 2020
Rene Sintas, Secretary	May 2022
Phil Garrison, Director	May 2022
Dave Mattes, Director	May 2020

**DATE:** April 16, 2019

**TIME:** 5:30 p.m.

**LOCATION:** Cherokee Metropolitan District – Board Room  
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. **Call to Order**
  - A. Roll Call of the Board of Directors/Declaration of a Quorum
  - B. Director Qualifications and Disclosures
  - C. Pledge of Allegiance
  
2. **Review and Approval of the Agenda**
  - A. Addendums
  - B. Amendments
  - C. Approval Motion

3. **Public Comments on items NOT on the agenda**

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

4. **Consent Agenda**

The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one motion.

- A. Approval of Minutes for the March 19, 2019 Regular Board Meeting
- B. Directors Signatures

5. **Public Hearing Continuance**

- A. Consideration of Administrative Fee Changes

6. **Attorneys Items**

- A. Paul Rufien, Legal Counsel
- B. Pete Johnson, Water Counsel

7. **Executive Session**

- A. In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to §24-6-402(4)(e), C.R.S. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration. No formal action or voting will take place in Executive Session.

8. **Engineering Report**

- A. Jeffrey Munger
  - a. Progressive Design Build Discussion

9. **Finance and Accounting – Cathy Fromm**

- A. Approval of Financial Statements for the Period Ending March 2019
  - a. Financing Options Process Discussion

10. **Staff Reports – Written - Operations, WRF, Safety, and Golf Course Reports**

- A. Water Reclamation Facility (WRF) Operations Report – Mike Poeckes  
COC Status Report
- B. Water Operations and Wastewater Collections Report – Jonathon Smith
- C. Safety and Technical Services Division – Brian Beaudette
- D. Golf Course Business and Parks Report – Todd Laxson
- E. Golf Course Maintenance Report – Cole Miller
- F. HR/Payroll Report – Connie Hughes
- G. Billing Report/Customer Services Report – Sharon Dabbs

11. **General Manager’s Report – Amy Lathen**

- A. Proposed Bylaws as Requested - For Discussion Only for May 2019 Action

12. **Other Business**

- A. Wastewater Worker Recognition Week – April 21-27, 2019
- B. Employee Summer Picnic -- June 22, 2019
- C. District Christmas Party – December 7, 2019

13. **Directors Items/Comments**

14. **Other Meetings of Importance to the Cherokee Metropolitan District**

HBA Utilities Committee Meeting – April 18<sup>th</sup> at 7:30am  
LFWQMA Meeting – April 22<sup>nd</sup> at 1:30pm  
PPRWA Meeting – May 1<sup>st</sup> at 9:00am  
UBS Board Meeting – May 7<sup>th</sup> at 6:00pm  
HBA Utilities Committee Meeting – May 16<sup>th</sup> at 7:30am

15. **Adjournment**