



CHEROKEE METROPOLITAN DISTRICT

Job Title: Wastewater Operator

Posting: 2025-05

Salary Range: \$28.00 - \$40.00 ph (DOQ)

Internal & External Job Posting

Open Date: April 15, 2025

Close Date: UNTIL FILLED

General Purpose

The Wastewater Operator reports to the Wastewater Supervisor/ORC. Perform unskilled and semi-skilled duties in the operation, sample collection, laboratory analysis, and maintenance of the water reclamation facility and of the collections system. This position must work well, independently or in group settings.

Essential Duties and Responsibilities

Operates Water Reclamation Facility and Related Facilities including:

- Operates facility to ensure compliance with state and federal regulations, the district's operating plan, and local policies and standards.
- Monitors effectiveness and efficiency of treatment processes. Makes recommendations for modifications based on facility performance. Modifies treatment parameters under delegation from the Operator in Responsible Charge as required.
- Maintains required documentation, transmits to State and Federal entities as applicable.
- Communicates changes in operating conditions and facility performance in accordance with established policies and procedures.
- Monitors/orders inventory of various chemicals, materials, equipment, and supplies required for treatment, and communicates order status to relevant staff.
- Maintains knowledge of industry best practices, regulations, and standards.
- Responds to collections and water reclamation facility related emergencies.

Maintains Water Reclamation Facility and Related Facilities including:

- Troubleshoots, maintains, and assists with maintenance of a variety of industrial equipment including pumps, motors, centrifuges, blowers, valves, and other mechanical and electrical devices at either the pump stations or the water reclamation facility.
- Maintains facilities, including but not limited to, painting, plumbing, carpentry, landscaping, and general housekeeping.
- Makes recommendations on capital maintenance and capital construction projects.
- May oversee contractors commensurate with level of experience.

Monitors Water Quality including:

- Conducts monitoring and sampling at the facility, in waterways, and in the collection system.
- Performs and documents laboratory analysis in accordance with state and federal requirements, and District policies, procedures, and standards. Coordinates analysis by independent laboratories as needed.
- Maintains and calibrates laboratory equipment.

Other Duties and Responsibilities

- Takes proper safety precautions, anticipates unsafe conditions, acts accordingly to prevent accidents.



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- Serves as primary operator on a rotating basis, and as assigned.
- Willingness to learn the I & C (Instrument and Controls) aspect of operations and SCADA programming.
- Understand written documents such as: Safety Data Sheets, Operations and Maintenance Manual of the Facility, Colorado Regulations 100, Regulation 31 and 22, the discharge permit, and other industry regulations.
- On Call Rotations, including weekends and holidays to support 365-day operations.
- Must be willing to work overtime, holidays, and weekends.

Knowledge, Ability, Skills

- Working knowledge of the operation of a water reclamation facility; preferably an MBR treatment process; Reverse Osmosis treatment, collections system maintenance (combo truck and camera van), and industrial pretreatment.
- Knowledge of chemistry, microbiology, laboratory testing procedures, and process control related mathematical calculations; experience with Supervisory Control and Data Acquisition systems (SCADA); computerized maintenance management software (CMMS – UtilityCloud); Microsoft Word, Excel, and other Microsoft programs, as well as general database reporting.
- Learn and apply department policies and procedures; report status of on-going projects to staff on a timely basis to ensure timelines are met and staff are informed; work independently, safely and execute judgment appropriately; communicate effectively both orally and in writing; review and analyze information and formulate logical recommendations.
- Beginner to Intermediate and even advanced process treatment (MBR Process) troubleshooting skills, RO treatment troubleshooting skills, collections line maintenance skills, along with adept mechanical repair and maintenance skills, and experience with hand and power tools for working on mechanical, plumbing, and electrical systems.

Working Conditions/Physical Requirements

Work is performed both inside and outside the treatment facility, anywhere within the customer service area, and can be very physically demanding. Physical activities include heavy lifting; walking long distances; climbing and descending stairs, ladders, and steep terrain; using hand tools, power tools, lawn care equipment and snow removal equipment; operating District vehicles and heavy equipment.

Environmental factors would include exposure to:

Weather conditions; loud noise; high humidity; odors; confined spaces; poor air quality; bio-hazardous aerosols; hazardous chemicals; rotating equipment; open tanks; electrical equipment and tripping hazards.

Certifications and Licenses

- Class D Wastewater Treatment certification or greater or the ability to obtain within 6 months of employment or...
- Class 1 Collections certification or greater or the ability to obtain within 6 months of employment.



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- Prefer Class B / A Colorado Commercial Driver's License or the ability to obtain one within a year.

Attractive Benefits Package

- o 100% Employee medical, dental and vision coverage (choice of plans after 30 days).
- o 75% Spouse and Dependent medical, dental and vision coverage (choice of plans after 30 days).
- o 457 deferred compensation retirement plan with 8% company contribution, no employee match required.
- o 30-day vesting.
- o 13 paid holidays (On-call duties may require work during holidays, with pay).
- o Paid vacation and personal day (after 90 days).
- o Paid sick leave (accrual begins upon start).
- o Golf privileges for employee and immediate family members at the Cherokee Ridge Golf Course.
- o Safety gear, including work boot allowance.
- o Uniforms provided.
- o Cherokee promotes career development and provides opportunities to grow professionally through development of technical knowledge and skills delivering challenging projects.

Additional Information

FLSA Status: Non-Exempt

Supervisory Classification: No

Probationary Period: 90 days

This job description is not intended to list every function of the position, does not constitute an employment agreement or contract, and is subject to change. It is not intended to limit management's rights to assign, direct and control the work of employees under their supervision.

To ensure the safety of the public and reduce the risk for loss, background screenings and pre-employment drug testing are completed on applicants selected for employment. This position is subject to a screening process including but not limited to criminal history search, reference check, degree and employment verification, motor vehicle record check and ongoing, random drug screening.

Interested applicants should submit an application, resume and letter of interest to either Wastewater Manager, Joshua Watkins (jwatkins@cherokeemetro.org) or Human Resources Manager, Connie Hughes (chughes@cherokeemetro.org). Applications are available online at www.cherokeemetro.org or at the District's main office located at 6250 Palmer Park Blvd. Résumés will not be accepted in lieu of an application and applications submitted via job search websites do not satisfy the requirement to complete the application found at www.cherokeemetro.org.