



CHEROKEE METROPOLITAN DISTRICT

Job Title: Wastewater ORC/Manager
Posting No: 2026-11

Internal & External Posting
OPEN DATE: Oct 8, 2026

Hiring Range: \$95,000 - \$115,000/ANNUAL D.O.Q. CLOSE DATE: UNTIL FILLED

General Purpose

The Cherokee Metropolitan District Wastewater Manager/ORC oversees the wastewater department including collection, treatment, and discharge of two million gallons of wastewater per day serving over 25,000 people. This includes legal responsibility for keeping Cherokee's 150 miles of sewer mains, three lift stations, and advanced wastewater treatment plant within state and federal regulations. This is accomplished by directing a strong team of 11 wastewater professionals, examining treatment and lab data to determine operational parameters, managing the departmental budget, coordinating with vendors, regulators, and others as well as assisting with capital projects to improve CMD's wastewater system.

Essential Functions (not all inclusive)

- Serve as the Operator in Responsible Charge (ORC) of the treatment facility.
- Manage scheduling and training responsibilities for the Cherokee wastewater team including pretreatment, collections, and treatment.
- Direct the team and operate facilities such that treated effluent meets all Federal, State, and Local regulations.
- Maintain, prepare, and submit required reports, including lab and process reports, monthly discharge reports, annual bio-solids reports, and annual stormwater reports.
- Implement and enforce CMD safety policies and industry-standard safety practices.
- Supervise and control wastewater system through SCADA.
- Manage the departmental budget.
- Continuously refine methods, policies, and procedures necessary for efficient operation of the Water Reclamation Facility.
- Work collaboratively with District leadership on policy and long-term planning.
- Perform other related duties as assigned.
- Available to assist on-call operators in emergency situations.
- Ability to obtain military base contractor access credentials with CMD support

Knowledge, Ability, Skills

- Knowledge of advanced wastewater treatment facility operations including activated sludge, membrane bioreactor, and reverse osmosis systems.



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- Understanding of collection system operations and maintenance.
- Extensive experience with maintenance and troubleshooting of a variety of wastewater systems.
- Ability to work independently or in a team environment.
- Knowledge of Microsoft Office Suite, including Word, Excel, Power Point, and Outlook.
- Detailed understanding of CDPHE and EPA regulations and processes.
- Strong oral, written, and interpersonal communication skills.

Education, Experience and Formal Training

- A combination of education and experience equivalent to:
 - Associate's degree in Water and/or Wastewater Treatment or related field.
 - Five years of wastewater treatment experience.
 - Minimum three years of supervisory and managerial experience.
- Experience with SCADA.
- Experience leading a wastewater team.

Licenses or Certifications

- Must possess a current Colorado Driver's License or the ability to obtain one upon hire.
- Must possess a Class A Colorado Wastewater Treatment Certification.
- Class 3 or higher Colorado Collections Certification.

Working Environment/Physical Demands:

With PPE provided, environmental factors may include exposure to weather conditions; loud noise; high humidity; odors; confined spaces; poor air quality; bio-hazardous aerosols; hazardous chemicals; rotating equipment; open tanks; electrical equipment and tripping hazards.

Physical activities can include heavy lifting; walking long distances; climbing and descending stairs, ladders, and steep terrain; using hand tools, power tools, lawn care equipment and snow removal equipment; operating District vehicles and heavy equipment.

Attractive Benefits Package

- 100% Employee medical, dental and vision coverage (choice of plans after 30 days)



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- 75% Spouse/Dependent medical, dental and vision coverage (choice/plans after 30 days)
- 457 Compensation retirement plan, 8% company contribution, no match required.
- 30-day vesting
- 13 paid holidays
- Paid vacation (after 90 days)
- Paid sick leave (accrual begins upon start)
- Golf privileges for employees and immediate family at the Cherokee Ridge Golf Course
- Safety gear, including work boot allowance.
- Uniforms provided.
- Career development through trainings and conferences
- Experience with advanced wastewater treatment and major capital project delivery challenging projects.
- Help with relocation expenses.

Additional Information

FLSA Status: Exempt

Supervisory Classification: Yes

Probationary Period: 90 days

This job description is not intended to list every function of the position, does not constitute an employment agreement or contract, and is subject to change. It is not intended to limit management's rights to assign, direct and control the work of employees under their supervision.

To ensure the safety of the public and reduce the risk of loss, background screenings and pre-employment drug testing are completed on applicants selected for employment. This position is subject to a screening process including but not limited to criminal history search, reference check, degree and employment verification, motor vehicle record check and possible ongoing, random drug screening.

Interested applicants should submit an application, resume and letter of interest to Human Resources Manager, Connie Hughes (chughes@cherokeemetro.org). Applications are available on the District's website at www.cherokeemetro.org or can be picked up in person at the District's main office located at 6250 Palmer Park Blvd. Résumés will not be accepted in lieu of



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an application and resumes submitted via job search websites do not satisfy the requirement to complete the application.

Cherokee Metropolitan District is an Equal Opportunity Employer