



CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

Board of Directors

Term Expires

Steve Hasbrouck, President	May 2022
Larry Keleher, Vice President	May 2020
Rene Sintas, Secretary	May 2022
Phil Garrison, Director	May 2022
Dave Mattes, Director	May 2020

DATE: March 19, 2019

TIME: 5:30 p.m.

LOCATION: Cherokee Metropolitan District – Board Room
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. Call to Order
 - A. Roll Call of the Board of Directors/Declaration of a Quorum
 - B. Director Qualifications and Disclosures
 - C. Pledge of Allegiance

2. Review and Approval of the Agenda
 - A. Addendums
 - B. Amendments
 - C. Approval Motion

3. **Public Comments on items NOT on the agenda**

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

4. **Consent Agenda**

The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one motion.

- A. Approval of Minutes for the February 19, 2019 Regular Board Meeting
- B. Directors Signatures

5. **Public Hearing**

- A. Administrative Fee Changes - Sharon Dabbs

6. **Attorneys Items**

- A. Paul Rufien, Legal Counsel
- B. Pete Johnson, Water Counsel

7. **Executive Session**

- A. In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to §24-6-402(4)(e), C.R.S. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration. No formal action or voting will take place in Executive Session.

8. **Engineering Report**

- A. Jeffrey Munger

9. **Finance and Accounting – Cathy Fromm**

- A. Approval of Financial Statements for the Period Ending February 2019

10. **Staff Reports – Oral - Operations, WRF, Safety, and Golf Course Reports**

- A. Water Reclamation Facility (WRF) Operations Report – **Mike Poeckes**
COC Status Report
- B. Water Operations and Wastewater Collections Report – **Jonathon Smith**
- C. Safety and Technical Services Division – **Brian Beaudette**
- D. Golf Course Business and Parks Report – **Todd Laxson**
- E. Golf Course Maintenance Report – **Cole Miller**
- F. HR/Payroll Report – **Connie Hughes**
- G. Billing Report/Customer Services Report – **Sharon Dabbs**

11. **General Manager’s Report – Amy Lathen**

- A. Cimmaron Fire Department Lot Lease
- B. Land Grazing Lease

12. **Other Business**

13. **Directors Items/Comments**

14. **Other Meetings of Importance to the Cherokee Metropolitan District**

HBA Utilities Meeting --- March 21st at 7:30am
COWARN Steering Committee Meeting --- March 21st at 10:00am
LFWQMA Meeting --- March 25th at 1:30pm
UBS Board Meeting --- April 2nd at 6:00pm
PPRWA Meeting --- April 3rd at 9:00am

15. **Adjournment**

CHEROKEE METROPOLITAN DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

March 19, 2019

MINUTES

The Regular Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, March 19, 2019 at 5:30 p.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado.

BOARD OF DIRECTORS PRESENT

Steve Hasbrouck	Rene Sintas	Phil Garrison
Larry Keleher	Dave Mattes	
Amy Lathen	Jeff Munger	Todd Laxson
Brian Beaudette	Cathy Fromm	Sara Howard
Jonathan Waker	Stephanie Ceccatto	Julie Wells
Connie Hughes	Sharon Dabbs	

OTHERS IN ATTENDANCE

Assunta Manning	Roger Stolz	Fayne McDowell
Art Sintas	Jonathan Moore	

ITEM 1:

⇒ Call to Order

The meeting was called to order by President Steve Hasbrouck at 5:30 p.m. All Directors were present and a quorum was declared. There were no Director qualifications and disclosures. All those present were asked to stand and recite the Pledge of Allegiance.

ITEM 2:

⇒ Review and Approval of the Agenda

The evening's Agenda was reviewed. There were no changes.

******MOTION******

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE AGENDA. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

ITEM 3:

⇒ Public Comments on Items Not on the Agenda

Assunta Manning and Mr. Hasbrouck had a short discussion about the minerals in the District's water affecting the plumbing and piping in customers' homes.

ITEM 4:

⇒ Consent Agenda

The following were reviewed for approval: Minutes for the February 19, 2019 Regular Board Meeting.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE CONSENT AGENDA. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

ITEM 5:

⇒ Public Hearing

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO MOVE INTO A PUBLIC HEARING TO DISCUSS ADMINISTRATIVE FEE INCREASES. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

The Public Hearing commenced at 5:35 p.m.

Sharon Dabbs provided the Board a report of ongoing administrative fees, their current charges and recommended increases. Other suggestions for administrative fees were brought to the table and discussed.

Comments from the public were invited. Art Sintas provided his input and opinion about some of the administrative fees up for review. Further discussion ensued.

*****MOTION******

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO ADOPT THE CURRENT ADMINISTRATIVE FEE INCREASES PRESENTED FOR DISCUSSION WITH ONE EXCEPTION—THAT BEING THE LATE FEE OF AN INCREASE TO \$15.00; AND IN ADDITION, TO APPROVE AN INCREASE IN THE HYDRANT METER DEPOSIT TO \$1,700.00 WHICH INCLUDES AN

INCREASE IN THE DAILY RENTAL FEE TO \$10.00 PER DAY. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).

Mr. Hasbrouck recessed the Public Hearing at 7:11 p.m. The Regular Meeting resumed.

ITEM 6:

⇒ Attorney Items – Peter Johnson, Attorney at Law, LLC

Peter Johnson's report was available for review in the Board's packet.

ITEM 7:

⇒ Executive Session

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO ENTER INTO EXECUTIVE SESSION CITTING §24-6-402(4)(e), C.R.S., DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

Executive Session was entered into at 7:16 p.m.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MR. GARRISON, TO COME OUT OF EXECUTIVE SESSION. MOTION PASSED BY GENERAL CONSENT.

Regular Session resumed at 7:36 p.m.

Mrs. Lathen advised those in attendance that Executive Session was held specific to the above-cited statutes, and no decisions were made.

ITEM 8:

⇒ Engineering Report - Jeffrey Munger

Jeffrey Munger provided an update to the Board as outlined in his monthly report to the Board.

ITEM 9:

⇒ Finance and Accounting - Cathy Fromm

Cathy Fromm provided the Board an overview of the Financial Statements for the Period ending February, 2019.

ITEM 10:

⇒ Staff Reports

Staff provided updates on the monthly activities ongoing in their respective divisions.

In the Golf Course Business and Parks Report, Todd Laxson requested Board approval of a project in Fredricksburg which would include asphalt removal, sidewalk renovation, and resetting park benches among other improvements resulting in an estimated cost of \$32,198.00.

Included in the staff reports was a special report from Jonathan Waker regarding power outages at the Wastewater Treatment Plant and wells resulting from the blizzard and storm that occurred the week of March 11.

Amy Lathen gave a shout out to Brad Bruner, Mike Poeckes, Arthur Sena, Jon Waker, and Stephen Martinez for their help and was very grateful they remained safe.

ITEM 11:

⇒ Manager's Report

Mrs. Lathen gave a brief overview of projects underway and ongoing work for the period of February 19 - March 19.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. GARRISON TO DESIGNATE MR. KELEHER AS A MEMBER ON THE DISTRICT'S PARKS ADVISORY COMMITTEE. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

Mrs. Sintas was selected to be the designee for the *Cherokee Channel* newsletter's Board Member section, which will include news excerpts specifically from the Board Members.

ITEM 12:

⇒ Other Business

There was no other business to report.

ITEM 13:

⇒ Directors Items/Comments

There were no Directors comments.

ITEM 14:

⇒ Other Meetings of Importance

Other meetings of interest as listed on the March 19, 2019 Regular Board Meeting Agenda.

ITEM 13:

⇒ Adjournment

There being no further business to come before the Board at this time, the meeting was adjourned.



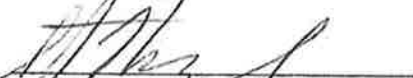
Rene Sintas, Secretary

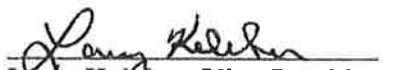
Board Members

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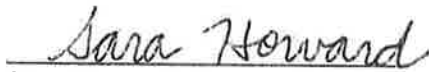
May, 2022
May, 2020
May, 2022
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Steve Hasbrouck, President


Larry Keleher, Vice President


Dave Mattes, Director


Phil Garrison, Director


Sara Howard, Transcriber