



# CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

#### Board of Directors

#### Term Expires

Steve Hasbrouck, President	May 2022
Larry Keleher, Vice President	May 2020
Rene Sintas, Secretary	May 2022
Phil Garrison, Director	May 2022
Dave Mattes, Director	May 2020

**DATE:** July 16, 2019 (AUGUST BOARD MEETING, THURSDAY, AUG. 15)

**TIME:** 5:30 p.m.

**LOCATION:** Cherokee Metropolitan District – Board Room  
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. **Call to Order**
  - A. Roll Call of the Board of Directors/Declaration of a Quorum
  - B. Director Qualifications and Disclosures
  - C. Pledge of Allegiance
  
2. **Review and Approval of the Agenda**
  - A. Addendums
  - B. Amendments
  - C. Approval Motion

3. **Public Comments on items NOT on the agenda**

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

4. **Consent Agenda**

The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one motion.

- A. Approval of Minutes for the June 18, 2019 Regular Board Meeting
- B. Directors Signatures

5. **Attorneys Items**

- A. Pete Johnson, Water Counsel

6. **Engineering Report-Jeffrey Munger**

- A. Scott Mefford, Hydrokinetics, Inc.  
Deep Injection Well Permitting Process Presentation, with Jeff Munger

7. **Executive Session**

- A. In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to §24-6-402(4)(e), C.R.S. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration. No formal action or voting will take place in Executive Session.

8. **Staff Reports – Questions of Written Reports**

- A. Board SDA Travel Confirmations Sara Howard

9. **Finance and Accounting-Cathy Fromm**

- A. Monthly Financials

- B. Projected timeline for implementation of State of Colorado TDS (Total Dissolved Solids) Regulatory Wastewater Charge

**10. General Manager's Report – Amy Lathen**

- A. Review of Current Status to Comply with COC
- B. Staff Structure Status Briefing
- C. Award of Bond Company, with Cathy Fromm
- D. Award of PDB Engineering Firm in September
- E. Customer Corner!

**11. Other Business**

**12. Directors Items/Comments**

**13. Other Meetings of Importance to the Cherokee Metropolitan District**

Lower Fountain Water Quality Management Association July 22, 2019 at 1:30 p.m.  
Woodmen Hills Metropolitan District Board Meeting July 25, 2019 at 5:30 p.m.  
Pikes Peak Regional Water Authority (PPRWA) August 5, 2019  
Upper Black Squirrel Board Meeting August 6, 2019 at 6 p.m.  
Colorado Water Congress 2019 Summer Conference August 20-22, 2019

**14. Adjournment**

**CHEROKEE METROPOLITAN DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 16, 2019

MINUTES

The Regular Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, July 16, 2019 at 5:30 p.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado.

BOARD OF DIRECTORS PRESENT

Steve Hasbrouck	Rene Sintas
Larry Keleher	Dave Mattes
Phil Garrison	
Amy Lathen	Brian Beaudette
Cathy Fromm	Sara Howard
Jeff Munger	

OTHERS IN ATTENDANCE

Assunta Manning	Roger Stolz
Art Sintas	Scott Mefford
Dave Pelser	

ITEM 1:

⇒ Call to Order

The meeting was called to order by President Steve Hasbrouck at 5:30 p.m. All Directors were present, and a quorum was declared. There were no Director qualifications or disclosures. All those present were asked to stand and recite the Pledge of Allegiance.

ITEM 2:

⇒ Review and Approval of the Agenda

The evening's Agenda was reviewed. There were no requested amendments.

**\*\*\*\*MOTION\*\*\***

**MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE AGENDA. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES MR. HASBROUCK-YES. MOTION CARRIED (5-0).**

ITEM 3:

⇒ Public Comments on Items not on the Agenda

Roger Stolz asked for the Board's clarification concerning litigation several years ago requiring all effluent flows to be returned to the Upper Black Squirrel Basin. Amy Lathen explained there was legal action to get a determination of law regarding return flows to the Basin; and subsequent to the 1999 Stipulation, it was ruled the District was not required to return all 100% return flows.

ITEM 4:

⇒ Consent Agenda

The Minutes for the June 18, 2019 Regular Board Meeting were reviewed.

**\*\*\*MOTION\*\*\***

**MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE CONSENT AGENDA. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).**

ITEM 5:

⇒ Attorney Items

Peter Johnson's report was available for review in the Board packet.

ITEM 6:

⇒ Engineering Report - Jeffrey Munger

Mr. Munger introduced Scott Mefford, from Hydrokinetics, Inc., who provided a presentation regarding the deep injection well permitting process and answered questions from the Board and audience.

He then provided an overview of ongoing, monthly activities to the Board. From his report, he summarized the administrative fees associated to those many activities and

recommended the Board approve the following Plan Review Fees: Individual business plan review \$200; small development plan review (maximum 200 lots) \$400; medium plan development review (max 200 lots) \$600, and large development plan review (over 400 lots) \$1,000.

**\*\*\*MOTION\*\*\***

**MR. KELEHER MOVED, SECONDED BY DAVE MATTES, TO APPROVE THE TIERED FEE FOR PLAN REVIEW AS DESCRIBED. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).**

Steve Hasbrouck introduced one of our customers, Judith Ledean, who was at the meeting and had forms available to complete for anyone or anyone who had an interest in signing the Recall Polis Petition. He advised while the Board was in Executive Session, any interested attendees could meet with Ms. Ledean in the lobby.

ITEM 7:

⇒ Executive Session

**\*\*\*MOTION\*\*\***

**MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO ENTER INTO EXECUTIVE SESSION CITING §24-6-402(4)(e), C.R.S., DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).**

Executive Session was entered into at 7:03 p.m.

**\*\*\*MOTION\*\*\***

**MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO COME OUT OF EXECUTIVE SESSION. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).**

Regular Session resumed at 7:56 p.m.

ITEM 8:

⇒ Staff Reports

Staffs' monthly update reports were available for review in the Board packets. Sara Howard provided the upcoming SDA Conference registration and hotel reservations confirmations to each Board Member who would be attending. Board Members received a copy of the 2019 SDA Board Member Manual if one was not provided to them earlier.

ITEM 9:

⇒ Finance and Accounting-Cathy Fromm

Cathy Fromm provided an overview of the Financial Statements for Period Ending June 2019. The projected timeline for implementation of the State of Colorado TDS Regulatory Wastewater Charge was discussed.

ITEM 10:

⇒ General Manager's Report-Amy Lathen

Mrs. Lathen updated the Board on monthly projects underway and ongoing from the previous month which included a review of the current status to comply with COC.

A restructuring of staff and organizational flow chart is under review with changes forthcoming in the near future. She explained the need for additional support in the engineering area and requested the Board to consider approving a new position, that being an engineering in training position under Mr. Munger.

**\*\*\*MOTION\*\*\***

**MR. KELEHER MOVED, SECONDED BY MR. GARRISON TO GRANT MRS. LATHEN AUTHORITY TO HIRE A JUNIOR ENGINEER FOR THE DISTRICT. MR. KELHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).**

A state replacement plan hearing is scheduled September 10. Mrs. Lathen is planning to be on vacation from July 16-August 4.

ITEM 11:

⇒ Other Business

There was no other business.

ITEM 12:

⇒ Directors Items/Comments

ITEM 13:

⇒ Other Meetings of Importance to the Cherokee Metropolitan District

Other meetings of interest as listed on the July 16, 2019 Regular Board Meeting Agenda.

ITEM 14:

⇒ Adjournment

There being no further business to come before the Board at this time, the meeting was adjourned. Meeting adjourned at 8:48 p.m.



Rene Sintas, Secretary

Board Members

Steve Hasbrouck, President

Larry Keleher, Vice President

Rene Sintas, Secretary

Dave Mattes, Director

Phil Garrison, Director

Term Expires



May, 2022

May, 2020

May, 2022

May, 2020

May, 2022

  
Steve Hasbrouck, President  
Larry Keleher, Vice President  
Dave Mattes, Director  
Phil Garrison, Director  
Sara Howard, Transcriber