



CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

SPECIAL MEETING OF THE BOARD OF DIRECTORS

AGENDA

Board of Directors

Term Expires

Steve Hasbrouck, President	May 2022
Larry Keleher, Vice President	May 2020
Rene Sintas, Secretary	May 2022
Phil Garrison, Director	May 2022
Dave Mattes, Director	May 2020

DATE: October 1, 2019

TIME: 12:30 p.m.

LOCATION: Cherokee Metropolitan District – Board Room
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. **Call to Order**

- A. Roll Call of the Board of Directors/Declaration of a Quorum
- B. Director Qualifications and Disclosures
- C. Pledge of Allegiance

2. **Review and Approval of the Agenda**

- A. Addendums
- B. Amendments
- C. Approval Motion

3. Public Comments on items NOT on the agenda

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

4. Action Items

- A. Ratification of Award to Burns & McDonnell
- B. Approval of Design-Builder Contract between Cherokee Metropolitan District and Burns & McDonnell – TDS Reduction Project
- C. Approval of Construction Contract between Cherokee Metropolitan District and Insituform Technologies, LLC – Pipelining Project (Allocated in 2019 Budget)

5. Directors Items/Comments

6. Adjournment

CHEROKEE METROPOLITAN DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS

October 1, 2019

MINUTES

The Special Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, October 1, 2019 at 12:30 p.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado.

BOARD OF DIRECTORS PRESENT

Steve Hasbrouck	Rene Sintas
Larry Keleher	Phil Garrison
Dave Mattes	

Amy Lathen	Sara Howard
Shane Jeff	Kent Hoadley
Jeff Munger	

OTHERS IN ATTENDANCE

Roger Stolz

ITEM 1:

⇒ Call to Order

The meeting was called to order by President Steve Hasbrouck at 12:30 p.m. All Directors were present.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MRS. SINTAS TO EXCUSE DIRECTOR GARRISON AS HE WAS RUNNING A FEW MINUTES LATE TO THE MEETING. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. HASBROUCK-YES. MOTION CARRIED (4-0).

A quorum was declared. There were no Director qualifications and disclosures. All those present were asked to stand and recite the Pledge of Allegiance.

ITEM 2:

⇒ Review and Approval of the Agenda

Mr. Hasbrouck asked if there were changes or amendments that needed to be made to the Agenda. There were none.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE AGENDA. MR. KELEHER-YES. MRS. SINTAS-YES MR. MATTES-YES. MR. HASBROUCK-YES. MOTION CARRIED (4-0).

ITEM 3:

⇒ Public Comments on Items NOT on the Agenda

There were no public comments.

ITEM 4:

⇒ Action Items

Mr. Garrison arrived at 12:33 p.m.

Amy Lathen read Resolution 2019-06, A Resolution of the Board of Directors of the Cherokee Metropolitan District Ratifying Prior Actions of the Board and gave copies to the Board for their review. The Board of Directors had unanimously voted to award the contract to the engineering firm, Burns & McDonnell at the August 26, 2019 Special Board Meeting, and Mrs. Lathen requested ratification of the selection and contract award.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MRS. SINTAS, TO RATIFY THE SELECTION AND AWARD THE FINAL DESIGN AND CONSTRUCTION CONTRACT TO BURNS & MCDONNELL/GARNEY CONSTRUCTION TO COMPLETE CHEROKEE'S REVERSE OSMOSIS UPGRADES AND COMPLY WITH THE STATE'S COMPLIANCE ORDER ON CONSENT RELATED TO TDS REMOVAL. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

Mrs. Lathen then provided an overview of the design-build contract with Burns & McDonnell/Garney Construction. Jeffrey Munger then provided in more detail important details regarding the two-phase contract and answered questions from the Board.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER TO APPROVE THE DESIGN-BUILDER CONTRACT AND GENERAL CONDITIONS BETWEEN CMD AND BURNS & MCDONNELL/GARNEY CONSTRUCTION FOR THE TDS REDUCTION PROJECT. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

October 8, 2019 will be the first project kick-off meeting between the District and Burns & McDonnell/Garney Construction.

Shane Jeff presented a power point summary of the Insituform Proposal to complete a pipelining project, which was previously allocated in the 2019 Budget, and explained the significant cost to complete the project. After a question and answer period, the Board was asked to approve the project.

*****MOTION*****

MR. MATTES MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE CONSTRUCTION CONTRACT BETWEEN CHEROKEE METROPOLITAN DISTRICT AND INSITUFORM TECHNOLOGIES, LLC – PIPELINING PROJECT, COVERING 3,121 LINEAR FEET IN THE AMOUNT OF \$96,751.00. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION CARRIED (5-0).

ITEM 5:

⇒ Directors Items/Comments

There were no Director's comments.

Amy provided the Board with a letter she prepared to District customers explaining the TDS surcharge that will be restricted for the RO project but will not be a part of the customer's water and sewer service charges which currently are included on their regular monthly statements.

ITEM 6:

⇒ Adjournment

There being no further business to come before the Board at this time, the meeting adjourned at 1:50 p.m.



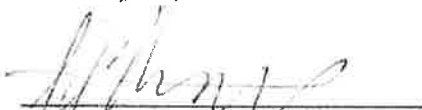


Rene Sintas, Secretary

Board Members

Term Expires

Steve Hasbrouck, President
Larry Keleher, Vice President
Rene Sintas, Secretary
Dave Mattes, Director
Phil Garrison, Director

May, 2022
May, 2020
May, 2022
May, 2020
May, 2022


Steve Hasbrouck, President
Larry Keleher, Vice President
Dave Mattes, Director
Phil Garrison, Director
Sara Howard, Transcriber