



CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

Board of Directors

Term Expires

Steve Hasbrouck, President	May 2022
Larry Keleher, Vice President	May 2020
Rene Sintas, Secretary	May 2022
Dave Mattes, Director	May 2020
Phil Garrison, Director	May 2022

DATE: February 18, 2020

TIME: 5:30 p.m.

LOCATION: Cherokee Metropolitan District – Board Room
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. **Call to Order**

- A. Roll Call of the Board of Directors/Declaration of a Quorum
- B. Director Qualifications and Disclosures
- C. Pledge of Allegiance

2. **Review and Approval of the Agenda**

- A. Addendums
- B. Amendments
- C. Approval Motion

3. Public Comments on items NOT on the agenda

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

4. Consent Agenda

The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one motion.

- A. Approval of Minutes for the January 21, 2020 Regular Board Meeting
- B. Directors' Signatures

5. General Manager's Report – Amy Lathen

- A. Parks Advisory Committee Bylaws and Term Discussion
- B. Sewer Breach Status Report (Contractor Breach)

6. Finance and Accounting-Cathy Fromm

- A. January Monthly Financials

7. Attorney Items

- A. Pete Johnson, Water Counsel

9. Engineering Report-Jeffrey Munger

- A. RFP for Replacement Plan Engineering Support – UPDATE – Contract Negotiations
- B. MSA – Hydrokinetics (Scott Mefford)
- C. MSA – Timberline
- D. MSA – Cummins Sales and Service (diesel generator service)

10. Staff Reports – Questions of Written Reports

- A. Sara Howard – Administrative Report

11. Other Business

12. **Directors' Items/Comments**

13. **Other Meetings of Importance to the Cherokee Metropolitan District**

1. Colorado Water Utility Council Monthly Meeting, South Adams Water Sanitation District, Commerce City, CO March 5, 2020, 10 a.m.
2. Woodmen Hills Metropolitan District Board Meeting, February 27, 2020, 5:30 p.m.
3. AWWA Utility Management Conference, Anaheim, CA February 25-28, 2020
4. UBS Board Meeting, Calhan, March 3, 2020, 6 p.m.
5. Meridian Service Metropolitan District Board Meeting, March 4, 2020, 10 a.m.
6. Water Quality Management Committee Meeting, PPACG, Colorado Springs, March 4, 10 a.m.

14. **Adjournment**

CHEROKEE METROPOLITAN DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

February 18, 2020

MINUTES

The Regular Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, February 18, 2020, at 5:30 p.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado.

BOARD OF DIRECTORS PRESENT

Steve Hasbrouck	Dave Mattes
Larry Keleher	Phil Garrison
Rene Sintas	
Amy Lathen	Jeff Munger
Brian Beaudette	Cathy Fromm
Julie Wells	Shawn Puente
Todd Laxson	

OTHERS IN ATTENDANCE

Walt Herrley	Roger Stolz
Art Sintas	Nate Eckloff
Gordon Klingenschmitt	

ITEM 1:

⇒ Call to Order

The meeting was called to order by President Steve Hasbrouck at 5:30 p.m. All Directors were present except for Director Mattes who would be arriving a few minutes late.

There were no Director qualifications and disclosures. All those present were asked to stand and recite the Pledge of Allegiance.

ITEM 2:⇒ Review and Approval of the Agenda

Mr. Hasbrouck asked if there were changes or amendments that needed to be made to the Agenda. Amy Lathen requested that item #10, Sara Howard-Administrative Report, be postponed to the next regular Board meeting in March due to Ms. Howard's absence.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. MATTES, TO APPROVE THE AGENDA AS AMENDED. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

ITEM 3:⇒ Public Comments on Items NOT on the Agenda

Roger Stolz asked if there were any updates regarding the 30% estimate of engineering costs from the new contractor. Amy Lathen stated those numbers were still being generated, and the Board will be advised in the March Board Meeting of the 30% estimated costs of the design and construction project.

ITEM 4:⇒ Consent Agenda

The following were reviewed for approval: Minutes for the January 21, 2020 Regular Board Meeting.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MRS. SINTAS, TO APPROVE THE REGULAR BOARD MEETING MINUTES FOR JANUARY 21, 2020. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

ITEM 5:⇒ General Manager's Report – Amy Lathen

- A. Amy Lathen presented the final draft of the Parks Advisory Committee Rules and Responsibilities document and asked the Board to adopt.

MOTION

MR. KELEHER MOVED, SECONDED BY MR. GARRISON, TO ADOPT THE PARKS ADVISORY COMMITTEE RULES AND RESPONSIBILITIES. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

- B. Mrs. Lathen provided an update on the sewer main breach in January and stated that costs for repairs continue to come in.
- C. Mr. Nate Eckloff, Bonds Underwriter from Piper Sandler, provided an update on the Bonds market interest rates. Mrs. Lathen stated we are currently anticipating a bonds issuance in April. Standard & Poors representatives scheduled to be at Cherokee during the first week of March.
- D. Mrs. Lathen discussed working with Leonard Rice Engineering on the plan redesign for the state replacement plan.
- E. Sweetwater Well #5 is currently pumping at higher rate than originally anticipated.
- F. Legal matters – no executive session tonight since there are no issues to discuss. The arbitration progress hearing is slated to begin on September 18, 2020.
- G. Cherokee's 2020 budget was accepted by the State of Colorado.
- H. Mrs. Lathen provided an update on Mr. Carlos Urias' request to obtain a 20' extension of the District's unimproved land to develop a concrete pad as an extension to his property to store a camper. After some research, it was determined that the issue is more complex, and more research and discussion will have to occur.

ITEM 6:

⇒ Finance and Accounting – Cathy Fromm

Cathy Fromm provided the Board an overview of the January Financial Statements.

ITEM 7:

⇒ Attorney Items

None

ITEM 8:

⇒ Executive Session

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, THAT THE BOARD GO INTO EXECUTIVE SESSION CITING §24-6-402(4)(e), C.R.S DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

After a short break, Executive Session was entered in to at 6:49 p.m.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO COME OUT OF EXECUTIVE SESSION. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

Board Members came out of Executive Session. All were present in Executive Session, pursuant to §24-6-402(4)(e), citing determining positions relative to matters that may be subject to negotiations. No votes were taken and no decisions were made.

Regular Session resumed at 8:02 p.m.

ITEM 9:

⇒ Engineering Report

Jeffrey Munger provided the Board an update on engineering projects and status reports. Mrs. Lathen provided an update of the RFP for Replacement Plan in her report.

Mr. Munger discussed the Master Services Agreement for Hydrokinetics and asked if the Board had any questions.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE MASTER SERVICES AGREEMENT FOR HYDRO KINETICS. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

Mr. Munger discussed the Master Services Agreement for Timberline Electric and asked if the Board had any questions.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE MASTER SERVICES AGREEMENT FOR TIMBERLINE ELECTRIC. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

Mr. Munger discussed the change order for Burns McDonnell and asked if the Board had any questions.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO APPROVE THE CHANGE ORDER FOR BURNS MCDONNELL. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

Mr. Munger discussed the change order for Sunset Buildings and asked if the Board had any questions.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO APPROVE THE CHANGE ORDER FOR SUNSET BUILDINGS. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

ITEM 10:

⇒ Staff Reports – Questions of Written Reports

Staff reports were available to the Board in their Board notebooks.

ITEM 11:

⇒ Other Business

There was no other business.

ITEM 12:

⇒ Directors' Items/Comments

Mrs. Sintas requested permission to call in to the March meeting as she will be out of town.

MOTION

MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO APPROVE MRS. SINTAS' CALLING IN TO MARCH MEETING. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

ITEM 13:

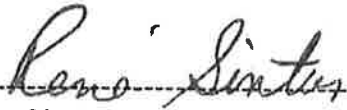
⇒ Other Meetings of Importance to the Cherokee Metropolitan District

Other meetings of interest as listed on the February 18, 2020 Regular Board Meeting Agenda.

ITEM 14

⇒ Adjournment

There being no further business to come before the Board at this time, the meeting adjourned at 7:02 p.m.



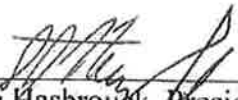
Rene Sintas, Secretary

Board Members

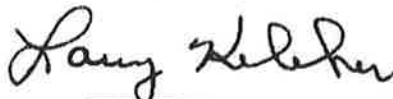
Term Expires

Steve Hasbrouck, President
Larry Keleher, Vice President
Rene Sintas, Secretary
Dave Mattes, Director
Phil Garrison, Director

May, 2022
May, 2020
May, 2022
May, 2020
May, 2022



Steve Hasbrouck, President




Larry Keleher, Vice President



Dave Mattes, Director



Phil Garrison, Director



Julie Wells, Transcriber