



CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

REGULAR MEETING OF THE BOARD OF DIRECTORS VIRTUAL MEETING – CALL-IN ONLY DUE TO COVID-19 SAFE PRACTICES

1-605-313-5840

Access Code 565887

AGENDA

Board of Directors

Term Expires

Steve Hasbrouck, President	May 2022
Larry Keleher, Vice President	May 2020
Rene Sintas, Secretary	May 2022
Dave Mattes, Director	May 2020
Phil Garrison, Director	May 2022

DATE: April 21, 2020

TIME: 5:00 p.m. (NOTE EARLY START TIME)

LOCATION: Cherokee Metropolitan District – Board Room
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. Call to Order

- A. Roll Call of the Board of Directors/Declaration of a Quorum
- B. Director Qualifications and Disclosures
- C. Pledge of Allegiance

2. **Review and Approval of the Agenda**

- A. Addendums
- B. Amendments
- C. Approval Motion

3. **Public Comments on items NOT on the agenda**

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

4. **Consent Agenda**

The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one motion.

- A. Approval of Minutes for the February 18, 2020 Regular Board Meeting
- Approval of Minutes for the February 24 2020 Special Board Meeting
- B. Directors' Signatures

5. **General Manager's Report – Amy Lathen**

- A. COVID-19 District Planning and Status
 - a. Financial Impact Assessment
- B. Operational Cost Comparisons

6. **Finance and Accounting-Cathy Fromm**

- A. February and March Monthly Financials
- B. POS (Preliminary Official Statement) Bond Review - Approval

7. **Attorney Items**

- A. Pete Johnson, Water Counsel

8. **Engineering Report-Jeffrey Munger**

- A. TDS Design – Status Update
 - a. COVID-19 Impacts
 - b. Terminal Equipment Replacement

c. Wells #11, #13, Albrecht

9. **Staff Reports – Questions of Written Reports**

- A. Brian Beaudette – Election Status Report
- a. Date of Election Certification
 - b. Discuss Date for Swearing-In Ceremony

10. **Executive Session**

- A. In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to §24-6-402(4)(e), C.R.S., Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration. No formal action or voting will take place in Executive Session.
- a. Arbitration Status and Settlement Proposal
 - b. Design Update – Legal
 - c. Patel Case

11. **Other Business**

12. **Directors' Items/Comments**

13. **Other Meetings of Importance to the Cherokee Metropolitan District**

1. Woodmen Hills Metropolitan District Board Meeting, April 23, 2020, 5:30 p.m.
2. UBS Board Meeting, Calhan, May 5, 2020, 6 p.m.
3. Meridian Service Metropolitan District Board Meeting May 6, 2020, 10 a.m.

14. **Adjournment**

CHEROKEE METROPOLITAN DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

April 21, 2020

MINUTES

The Regular Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, April 21, 2020, at 5:00 p.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado. The meeting was conducted by call-in only due to COVID-19 safe practices.

BOARD OF DIRECTORS PRESENT BY CALL-IN

Steve Hasbrouck	Dave Mattes
Larry Keleher	Phil Garrison
Rene Sintas	

CMD STAFF IN ATTENDANCE

Amy Lathen	Jeff Munger	Connie Hughes
Brian Beaudette	Sara Howard	Cathy Fromm by call-in
Julie Wells	Shawn Puente	Paul Rufien by call-in

OTHERS PRESENT BY CALL-IN

Assunta Manning

ITEM 1:

⇒ Call to Order

The meeting was called to order by President Steve Hasbrouck at 5:00 p.m. All Directors were present.

There were no Director qualifications and disclosures. All those present were asked to stand and recite the Pledge of Allegiance.

ITEM 2:

⇒ Review and Approval of the Agenda

Mr. Hasbrouck asked if there were changes or amendments that needed to be made to the Agenda. Amy Lathen advised the Bond's Preliminary Official Statement (POS) would

not be presented to the Board for their approval in this evening's meeting, but it would be discussed under Agenda Item #6 B.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MR. MATTES, TO APPROVE THE AGENDA AS AMENDED. LARRY KELEHER-YES. RENE SINTAS-YES. DAVE MATTES-YES. PHIL GARRISON-YES. STEVE HASBROUCK-YES. MOTION PASSED (5-0).

ITEM 3:

⇒ Public Comments on Items NOT on the Agenda

Assunta Manning had a few questions answered about the upcoming election.

Sara Howard wanted to thank Larry Keleher and Dave Mattes for their years of service as Board Members at CMD. She believed she spoke for many employees in extending her appreciation for their support of employee-related services, activities, and benefits. A small reception for Mr. Keleher and Mr. Mattes will be held at their last Board Meeting scheduled for May 19, 2020.

ITEM 4:

⇒ Consent Agenda

The following were reviewed for approval: Minutes of the Regular Board Meeting of February 18, 2020, and Minutes of the Special Board Meeting of February 24, 2020.

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MRS. SINTAS, TO APPROVE THE MINUTES OF THE FEBRUARY 18, 2020 AND FEBRUARY 24, 2020 BOARD MEETINGS. LARRY KELEHER-YES. RENE SINTAS-YES. DAVE MATTES-YES. PHIL GARRISON-YES. STEVE HASBROUCK-YES. MOTION PASSED (5-0).

ITEM 8:

⇒ Engineering Report

In order to allow Mrs. Lathen to gather some important paperwork for the meeting, Jeffrey Munger presented his report to the Board at this time. He gave an update on ongoing

engineering projects and status reports including a TDS design status update and the current timeline impacts as a result of COVID-19.

ITEM 5:

⇒ General Manager's Report – Amy Lathen

Amy Lathen presented the General Manager's Board Report which was available for review in the Board packet. She went over in great detail the COVID-19 impacts to the District in regard to changes in operations and employee schedules, reduction of seasonal employment, the elimination of disconnect fees and turn off fees resulting in reduced and/or lost revenue, deadlines and schedule changes affected by social distancing mandates and virtual meetings. She also provided operational cost comparisons to the Board.

The District plans on returning to a full, 40-hour work week beginning April 27. All COVID-19 protocols will continue to be in place. A four-ten work week will be integrated into the employees' 40-hour work week.

ITEM 6:

⇒ Finance and Accounting – Cathy Fromm

Cathy Fromm provided the Board an overview of the February and March Financial Statements. The POS (Preliminary Official Statement) Bond Review will be discussed in its entirety in the May meeting with hopefully Resolution approval by the Board at that time.

ITEM 7:

⇒ Attorney Items

None

ITEM 9:

⇒ Staff Reports – Questions of Written Reports

Staff reports were available to the Board in their Board notebooks.

Brian Beaudette, DEO for the May 5th Election, provided an update to the Board in regard to the mailing of ballots, the selection of official judges, timeline requirements that are set

in place to enable the election to run smoothly, the date of the election, and the process in announcing the two new Board of Directors.

ITEM 10:

⇒ Executive Session

*****MOTION*****

MR. KELEHER MOVED, SECONDED BY MRS. SINTAS, THAT THE BOARD THAT THE BOARD GO INTO EXECUTIVE SESSION CITING §24-6-402(4)(e), C.R.S DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).

After a short break, Executive Session was entered into at 6:45 p.m.

*****MOTION*****

MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO COME OUT OF EXECUTIVE SESSION. MR. KELEHER-YES. MRS. SINTAS-YES. MR. MATTES-YES. MR. GARRISON-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).

Board Members came out of Executive Session. All were present in Executive Session, pursuant to §24-6-402(4)(e), citing determining positions relative to matters that may be subject to negotiations. No votes were taken and no decisions were made.

Regular Session resumed at 8:13 p.m.

ITEM 11:

⇒ Other Business

There was no other business.

ITEM 12:

⇒ Directors' Items/Comments

There were no Directors' comments.

ITEM 13:

⇒ Other Meetings of Importance to the Cherokee Metropolitan District

Other meetings of interest as listed on the April 21, 2020 Regular Board Meeting Agenda.

ITEM 14:

⇒ Adjournment

There being no further business to come before the Board at this time, the meeting adjourned at 8:20 p.m.



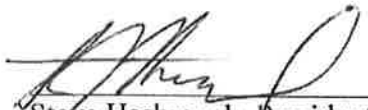
Rene Sintas, Secretary

Board Members

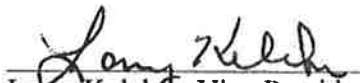
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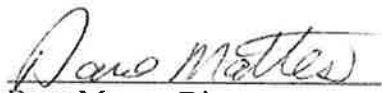
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Steve Hasbrouck, President

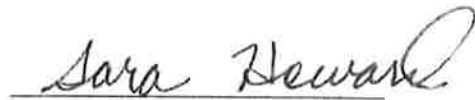


Larry Keleher, Vice President



Dave Mattes, Director

Phil Garrison, Director



Sara Howard, Transcriber