



# CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

#### Board of Directors

Steve Hasbrouck, President  
Walt Herrley, Vice President  
Dennis Daniels, Secretary  
Rene Sintas, Director  
Larry Keleher, Director

#### Term Expires

May 2022  
May 2023  
May 2023  
May 2022  
May 2022

**DATE:** July 21, 2020

**TIME:** 5:30 p.m.

**LOCATION:** Cherokee Metropolitan District – Board Room  
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

#### 1. Call to Order

- A. Roll Call of the Board of Directors/Declaration of a Quorum
- B. Director Qualifications and Disclosures
- C. Pledge of Allegiance

#### 2. Review and Approval of the Agenda

- A. Addendums
- B. Amendments
- C. Approval Motion

#### 3. Public Comments on items NOT on the agenda

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment or at the time of making your comments.
- Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.

4. **Consent Agenda**

The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one motion.

- A. Approval of Minutes for the June 16, 2020 Regular Board Meeting
- B. Approval of Minutes for the June 29, 2020 Special Board Meeting
- C. Signature Authority for Directors Herrley and Daniels

5. **General Manager's Report – Amy Lathen**

- A. Preliminary Official Statement Presentation – Nate Eckloff and Michael Persichitte
- B. Preliminary Official Statement (POS) Approval

6. **Finance and Accounting-Cathy Fromm**

- A. June Monthly Financials

7. **Engineering Report-Jeffrey Munger**

- A. B&Mc WRF TDS Change Order #4
- B. Master Agreement for Services – North American Testing

8. **Staff Reports – Questions of Written Reports**

- A. Parks – Report from Parks Advisory Committee - Recommendations

9. **Executive Session**

- A. In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to §24-6-402(4)(b), C.R.S., Conferences with the District's attorney regarding legal advice on specific legal questions. The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration. No formal action or voting will take place in Executive Session.
  - a. Patel Case

10. **Other Business**

11. **Directors' Items/Comments**

12. **Other Meetings of Importance to the Cherokee Metropolitan District**

1. Woodmen Hills Metropolitan District Board Meeting, July 23, 2020, 5:30 p.m.
2. Upper Black Squirrel Board Meeting, August 4, 2020, 6 p.m.
3. Meridian Service Metropolitan District Board Meeting, August 5, 2020, 10 a.m.
4. PPRWA Directors' Meeting, August 5, 2020, 9:00 a.m.
5. PPRTA Directors' Meeting, August 12, 2020, 1:30 p.m.

13. **Adjournment**

**CHEROKEE METROPOLITAN DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 21, 2020

MINUTES

The Regular Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, July 21, 2020 at 5:30 p.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado.

**BOARD OF DIRECTORS PRESENT**

Steve Hasbrouck	Rene Sintas
Walt Herrley	Dennis Daniels
Larry Keleher	

**CMD STAFF IN ATTENDANCE**

Paul Rufien	Jeff Munger
Shawn Puente	Sara Howard
Cathy Fromm	

**OTHERS PRESENT**

Assunta Manning	Roger Stolz
Michael Persichitte	Nate Eckloff
Art Sintas	

**ITEM 1:**

⇒ Call to Order

The meeting was called to order by President Steve Hasbrouck at 5:30 p.m. There were no Directors' qualifications and disclosures. All those present were asked to stand and recite the Pledge of Allegiance.

**ITEM 2:**

⇒ Review and Approval of the Agenda

Mr. Hasbrouck asked if there were changes or amendments that needed to be made to the Agenda. There were none.

**\*\*\*MOTION\*\*\***

**MR. DANIELS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE EVENING'S AGENDA. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.**

ITEM 3:

⇒ Public Comments on Items NOT on the Agenda

There were no public comments.

ITEM 4:

⇒ Consent Agenda

The following were reviewed for approval: Minutes of the Regular Board Meeting of June 16, 2020; Minutes of the Special Board Meeting of June 29, 2020, and Signature Authority for Directors Herrley and Daniels.

**\*\*\*MOTION\*\*\***

**MR. DANIELS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE CONSENT AGENDA (SECONDED BY MRS. SINTAS TO APPROVE THE JUNE 16<sup>TH</sup> MEETING AS MR. KELEHER WAS NOT YET A DIRECTOR ON THE BOARD. MR. KELEHER-ABSTAINED JUNE 16<sup>TH</sup> MEETING). ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.**

ITEM 5:

⇒ General Manager's Report – Amy Lathen

Mrs. Lathen was unable to attend the evening's meeting. On her behalf, Mrs. Fromm introduced Nate Eckloff, of Piper Sandler, and Michael Persichitte, of RBC Capital, who provided a presentation on the Preliminary Official Statement. Questions from the Board were answered by the gentlemen.

ITEM 6:

⇒ Finance and Accounting – Cathy Fromm

Cathy Fromm provided an overview of the June Financial Statements and answered questions from the Board.

Mrs. Fromm asked the Board for their approval of the Preliminary Official Statement.

**\*\*\*MOTION\*\*\***

**MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE SUBMITTAL OF THE PRELIMINARY OFFICIAL STATEMENT AS WRITTEN AND MOVE FORWARD WITH THE FINAL BOND PROCESS. MR. HERRLEY-YES. MR. DANIELS-YES. MRS. SINTAS-YES. MR. KELEHER-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).**

ITEM 7:

⇒ Engineering Report – Jeffrey Munger

Jeffrey Munger provided the Board an update on engineering projects and status reports.

Change Order #4 from B&Mc WRF TDS was presented to the Board. The Work Order was for an adjustment including the RO Award and Early Procurement of Initial Design Submittals in the amount of \$53,037.

**\*\*\*MOTION\*\*\***

**MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE B&Mc WRF TDS CHANGE ORDER #4 IN THE AMOUNT OF \$53,037. MR. HERRLEY-YES. MR. DANIELS-YES. MRS. SINTAS-YES. MR. KELEHER-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).**

The Master Agreement for Services by North American Testing, Inc., was discussed. Mr. Munger asked the Board for their approval of the Master Agreement.

**\*\*\*MOTION\*\*\***

**MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE NORTH AMERICAN TESTING, INC., MASTER SERVICE AGREEMENT FOR SERVICES. MR. HERRLEY-YES. MR. DANIELS-YES. MRS. SINTAS-YES. MR. KELEHER-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).**

ITEM 8:

⇒ Staff Reports – Questions of Written Reports

Staff reports were available to the Board in their Board notebooks.

Director Sintas presented an update on the Parks Advisory Committee's recommendations regarding future improvements to specific parks. She commended Assunta Manning for her work in researching a past customer survey about the District's parks.

There are some unfinished parks projects yet to be completed; however, the Committee's recommendation to the Board was to shift their focus in finishing work at the Pronghorn Meadows Park for the remainder of the budget year. This would entail transferring funds to be used for improvements and expenditures at the Pronghorn Meadows Park before completing the rest of the work that needs to be done at the Eastridge Park.

**\*\*\*MOTION\*\*\***

**MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO REALLOCATE OUR ATTEMPT FROM EASTRIDGE PARK TO PRONGHORN MEADOWS AT THIS POINT FOR WHAT WE HAVE LEFT IN THE 2020 CAPITAL AND ANY OTHER FUNDS WE FIGURE OUT WE HAVE IN CAPITAL UNTIL PRONGHORN IS FINISHED AND THEN WE'LL WORK ON ANOTHER PARK. THESE ARE JUST CAPITAL EXPENSES. MR. HERRLEY-YES. MR. DANIELS-YES. MRS. SINTAS-YES. MR. KELEHER-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).**

ITEM 9:

⇒ Executive Session

**\*\*\*MOTION\*\*\***

**MRS. SINTAS MOVED, SECONDED BY MR. DANIELS, THAT THE BOARD GO INTO EXECUTIVE SESSION CITING §24-6-402(4)(e), C.R.S DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS. MR. HERRLEY-YES. MR. DANIELS-YES. MRS. SINTAS-YES. MR. KELEHER-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).**

Executive Session was entered into at 6:28 p.m.

**\*\*\*MOTION\*\*\***

**MR. DANIELS MOVED, SECONDED BY MR. KELEHER, TO COME OUT OF EXECUTIVE SESSION. MR. HERRLEY-YES. MR. DANIELS-YES. MRS. SINTAS-YES. MR. KELEHER-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).**

Board Members came out of Executive Session. All were present in Executive Session, pursuant to §24-6-402(4)(e), citing determining positions relative to matters that may be subject to negotiations. No votes were taken and no decisions were made.

Regular Session resumed at 6:46 p.m.

ITEM 10:

⇒ Other Business

Nathaniel Williams, a long-standing customer in the District, approached the Board about the possibility of erecting an 80,000 square foot youth center to house sporting activities and events for the District’s young residents. He envisioned this community building being built on part of the Cherokee Ridge Golf Course, specifically the northwest section of the Course.

The Board encouraged Mr. Williams to spend some time discussing this opportunity with the General Manager and seeking input from her as to what direction he would need to go to turn his dream into a reality.

ITEM 11:

⇒ Directors Items/Comments

There were no Directors items or comments.

ITEM 12:

⇒ Other Meetings of Importance

Other meetings of interest as listed on the July 21, 2020 Regular Board Meeting Agenda.

ITEM 13:

⇒ Adjournment

There being no further business to come before the Board at this time, the meeting adjourned at 7:17 p.m.


  
Dennis Daniels, Secretary

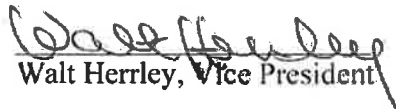
Board Members

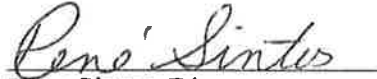
Term Expires

Steve Hasbrouck, President	May, 2022
Walt Herrley, Vice-President	May, 2023
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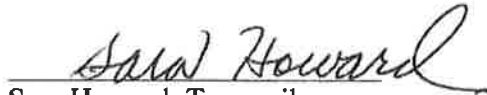


  
Steve Hasbrouck, President

  
Walt Herrley, Vice President

  
Rene Sintas, Director

  
Larry Keleher, Director

  
Sara Howard, Transcriber