



CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

SPECIAL MEETING OF THE BOARD OF DIRECTORS

AGENDA

Board of Directors

Term Expires

Steve Hasbrouck, President	May 2022
Walter Herrley, Vice President	May 2023
Dennis Daniels, Secretary	May 2023
Larry Keleher, Treasurer	May 2022
Rene Sintas, Director	May 2022

DATE: March 18, 2022

TIME: 10:00 a.m.

LOCATION: Cherokee Metropolitan District – Board Room
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. Call to Order

- A. Roll Call of the Board of Directors/Declaration of a Quorum
- B. Director Qualifications and Disclosures
- C. Pledge of Allegiance

2. Review and Approval of the Agenda

- A. Addendums
- B. Amendments
- C. Approval Motion

3. **Directors' Items/Comments**

4. **Discussion and Action Item**

- A. Employment Contract Amendment
- B. LOOP Project Memorandum of Understanding
- C. Stanek Engineering Design Contract – EQ Basin
- D. Parks Capital Equipment Purchase – Budget Appropriation

5. **Adjournment**

CHEROKEE METROPOLITAN DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS

March 18, 2022

MINUTES

The Special Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Friday, March 18, 2022 at 10 a.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado.

Board of Directors Present: Steve Hasbrouck, Walt Herrley, Dennis Daniels,
Larry Keleher, Rene Sintas

CMD Staff Present: Amy Lathen, Kevin Brown, Joshua Watkins, Sara Howard,
Julie Wells, Connie Hughes, Brian Beaudette

Others Present: Art Sintas, Michelle Marie Kinney, Roger Stolz, Paul Rufien

ITEM 1: Call to Order

President Steve Hasbrouck called the meeting to order at 10 a.m. All Directors were present.

There were no Directors' qualifications and disclosures. Mr. Hasbrouck asked all those in attendance to stand and recite the Pledge of Allegiance.

ITEM 2: Review and Approval of the Agenda

Mr. Hasbrouck asked if there were changes or amendments to be made to the Agenda. Amy Lathen stated there were two additional items added to the Agenda: (E) Emergency Water for Mid-Colorado Investment Company-Sage Water Community, and (F) Gap Insurance Discussion in reference to the Pinyon Jay Drive leak.

MOTION: MR. KELEHER MOVED, SECONDED BY MR. HERRLEY, TO APPROVE THE AGENDA. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

ITEM 3: Directors Items/Comments

There were no Directors items or comments.

Mrs. Lathen stated the District had a two-hour start delay on Monday because of hazardous road conditions. She mentioned that, although roads may not be as icy and impassable in town, the

District takes into consideration *all* driving conditions as it relates to roads and highways to the well fields, WRF, Sundance; and operator safety is always considered before a decision is made to start late or close the office early.

Mrs. Lathen stated there was an announcement at the March 15th Regular Board Meeting to have a Special Meeting within the next several days. This meeting was scheduled this date because all Directors would not be present on March 21st, but immediate direction needed to be given on The LOOP Memorandum of Understanding and the Stanek Contract.

ITEM 4: Discussion and Action Items

MOTION: MR. DANIELS MOVED, SECONDED BY MR. KELEHER, THAT THE BOARD APPROVE MRS. LATHEN'S AMENDED EMPLOYMENT CONTRACT. MR. HERRLEY-YES. MR. DANIELS-YES. MR. KELEHER-YES.

Mrs. Sintas stated as there was no opportunity for discussion before the Motion, she wanted to address the Board and those in attendance by reading a letter and passed around copies of the letter to Board Members and others. She asked the letter to be placed in the records.

Mrs. Sintas stated she would be voting NO on the revised employment contract for the General Manager and explained the reasons for her action.

MRS. SINTAS-NO. MR. HASBROUCK-YES. MOTION PASSED (4-1).

The LOOP Memorandum of Understanding (MOU) was briefly discussed in the March 15th meeting. Mrs. Lathen asked to place this item on the table so the Board would have a more thorough understanding of the interests and mission of the District before the MOU was considered for approval.

MOTION: MR. DANIELS MOVED, SECONDED BY MRS. SINTAS, TO MOVE FORWARD WITH THE LOOP PROJECT MEMORANDUM OF UNDERSTANDING, AND APPROVE THE SAME WHICH IS IN THE BEST INTEREST OF THE BOARD. MR. HERRLEY-YES. MR. DANIELS-YES. MR. KELEHER-YES. MRS.SINTAS-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).

Mrs. Lathen brought the Stanek Engineering Design Contract for the EQ Basin before the Board. This also was mentioned at the Regular Meeting, but there was not enough time to have a thorough review and understanding of the Contract. The general conditions of the contract entail the design and build of Lift Station No. 1 Additions at the Sand Creek Facility by Stanek Engineering.

Mr. Munger provided an overview of the contract which amounted to approximately \$310,080.

MOTION: MRS. SINTAS MOVED, SECONDED BY MR. KELEHER, TO APPROVE THE DESIGN/BUILD CONTRACT OF THE INTEGRATED PUBLIC PROJECT FOR LIFT STATION NO. 1 ADDITION, SAND CREEK FACILITY OF THE CHEROKEE METROPOLITAN DISTRICT. MR. HERRLEY-YES. MR. DANIELS-YES. MR. KELEHER-YES. MRS. SINTAS-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).

Todd Laxson, Golf Course Director, gave a brief introduction of new Ventrac tractor equipped with accessories to allow for summer mowing and winter plowing at the Course and parks, which the Golf Course is hoping to purchase. The reason for consideration of the new purchase is because the current tractor requires more maintenance and repair and is extremely slow in performance compared to the newer tractor. Mr. Laxson stated money already allocated in the 2022 Budget would be used to purchase the equipment.

He also went over fleet inventory at the Golf Course.

MOTION: MRS. SINTAS MOVED, SECONDED BY MR. DANIELS, TO APPROVE THE PURCHASE OF A VENTRAC TRACTOR, WITH ACCESSORIES, IN THE AMOUNT OF APPROXIMATELY \$43,145.20 FROM ALLOCATED FUNDS IN THE 2022 BUDGET. MR. HERRLEY-YES. MR. DANIELS-YES. MR. KELEHER-YES. MRS. SINTAS-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).

The District received a request for emergency water from a small development east of Meridian Ranch called the Mid-Colorado Investment Company-Sage Water Community. It is a residential development serving approximately 200 homes, and the customers are serviced by a private water provider whose wells have failed and the cisterns have run dry.

As in the past, for example with Meridian Ranch, the District has extended its help in selling emergency water to those entities who have water need emergencies. The Board was in full consensus to move forward with the sale of emergency water to the Sage Water Community for an indeterminate amount of time until the private company can again self-maintain their water supplies.

The last item on the Agenda was a discussion on the District's consideration of supplemental payment(s) to customers beyond the insurance No-Fault cap of \$10,000. Some customers experienced high costs in repair and remodeling resulting from water damage in their home from the Pinyon Jay Drive leak that occurred January 28.

Mrs. Lathen sought direction from the Board on how to proceed with the payment of related costs, i.e.:


1. Assisting homeowners if the costs exceed the No-Fault \$10,000 coverage;
2. District providing a blanket amount for each claim, or
3. Board and staff addressing each claim individually to be presented to the Board for approval.

It was the consensus by the Board to review each claim individually with provided receipts, require the homeowner to sign a waiver and release, and reimburse up to a capped amount of \$25,000.

MOTION: MR. DANIELS MOVED, SECONDED BY MR. KELEHER, TO REIMBURSE CUSTOMERS IN THE PINYON JAY DRIVE LEAK UP TO A CAPPED AMOUNT OF \$25,000, PROVIDING RECEIPTS ACCOMPANY THE CLAIMS AND THE HOMEOWNER SIGNS A WAIVER AND RELEASE. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.

ITEM 5: Adjournment

There being no further business to come before the Board at this time, the meeting adjourned at 11:22 a.m.



Dennis Daniels, Secretary

Board Members

Steve Hasbrouck, President
Walt Herrley, Vice-President
Dennis Daniels, Secretary
Larry Keleher, Treasurer
Rene Sintas, Director

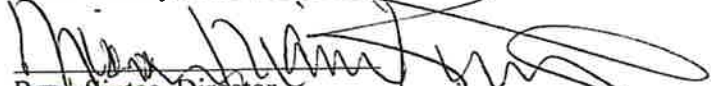

Term Expires

May, 2022
May, 2023
May, 2023
May, 2022
May, 2022


Steve Hasbrouck, President


Walt Herrley, Vice President


Linda L. Keleher
Larry Keleher, Treasurer



Rene Sintas, Director


5-17-2022