



# CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

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Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

#### Board of Directors

#### Term Expires

Steve Hasbrouck, President	May 2025
Walt Herrley, Vice President	May 2023
Dennis Daniels, Secretary	May 2023
Linda Keleher, Treasurer	May 2025
Michelle Marie Kinney, Director	May 2025

**DATE:** July 19, 2022

**TIME:** 10:00 a.m.

**LOCATION:** Cherokee Metropolitan District – Board Room  
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

#### 1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call of the Board of Directors/Declaration of a Quorum
- C. Director Qualifications and Disclosures

#### 2. Review and Approval of the Agenda

- A. Addendums
- B. Amendments
- C. Approval Motion

#### 3. Director Items

4. **Consent Agenda**

The Consent Agenda consists of matters that occur in the normal course of business. The following items are summarized and are approved and enacted at this time by the Board of Directors in one motion.

- A. Approval of Minutes for the June 21, 2022 Regular Board Meeting
- B. Directors Signatures

5. **Finance and Accounting-Cathy Fromm**

- A. June Monthly Financials

6. **General Manager's Report**

- A. Kumar and Associates MSA – Geotech Soil Exploration Firm
- B. Burns & McDonnell MSA – New Ellicott Pipeline Route Study & Easement Acquisition
- C. JVA MSA – Ellicott Pump Station Water Treatment System Upgrade Design
- D. Supplemental Payment Request Due to No-Fault Water Main Break: 2239 Pinyon Jay Dr
- E. Questions of Staff Reports

7. **Executive Session**

8. **Public Comment**

The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:

- You must sign in when you arrive prior to making public comment or at the time of making your comments.
  - Your name, address and whether you reside within Cherokee Metropolitan District will be required to be disclosed before addressing the Board.
- **Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes. A timer will be provided for your convenience.**
- Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.
- **For the respect of all attendees, interrupting and/or interjecting comments without first adhering to the above rules AND being recognized by the President is not allowed.**
- Board action cannot be taken on items not published on the agenda.

9. **Other Business**

10. **Other Meetings of Importance to the Cherokee Metropolitan District**

Cimarron Hills Fire Department Board Meeting, July 20, 2022, 5:30 p.m.  
Woodmen Hills Metropolitan District Board Meeting, July 28, 2022 at 5:30 p.m.  
Meridian Service Metropolitan District Board Meeting, August 3, 2022 at 10 a.m.  
Colorado Springs City Council Meetings 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month, at 10 a.m.  
2022 SDA Conference, September 13-15, 2022

11. **Adjournment**

**CHEROKEE METROPOLITAN DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 19, 2022

MINUTES

The Regular Meeting of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, July 19, 2022, at 10:00 a.m. at 6250 Palmer Park Boulevard, Colorado Springs, Colorado.

Board of Directors Present: Steve Hasbrouck, Walt Herrley, Dennis Daniels, Linda Keleher, Michelle Marie Kinney

CMD Staff Present: Amy Lathen, Cathy Fromm, Nicholas Griffin, Joshua Watkins, Brian Beaudette, Shawn Puente, Jeff Munger, Connie Hughes

Others Present: Paul Rufien, Rene Sintas, Bob Lathen, Larry Keleher, Robert Hernandez, Roger Stolz, Jan Cederberg Virtual: Megan Carpenter, Mike Corder, Noah Vogel, Heather Galbraith, Tina Melzo, Nathaniel Williams, Claremont Ranch Member, Sean Ronan, Lauren C.

ITEM 1:     Call to Order

Those in attendance were asked to stand and recite the Pledge of Allegiance. The meeting was called to order by President Steve Hasbrouck. He asked for a roll call of the Directors. All were present. There were no Directors' qualifications or disclosures.

ITEM 2:     Review and Approval of the Agenda

President Hasbrouck asked if there were any additions or changes to the Agenda. Amy Lathen advised two items under Item 6 b. and c., the MSA's for Burns & McDonnell and JVA, Incorporated, had additional changes after the Agenda posted and therefore would not be available for review and needed to be removed from the Agenda. Under her report, she wanted to address a new position for Board consideration.

**MOTION:   DIRECTOR DANIELS MOTIONED, SECONDED BY DIRECTOR HERRLEY, TO APPROVE THE AGENDA AS AMENDED. ALL IN FAVOR. MOTIONED PASSED BY GENERAL CONSENT.**

ITEM 3:     Director Items/Comments

There were no Director items.

**ITEM 4: Consent Agenda**

The following were reviewed for approval: Minutes of the Regular Board Meeting for June 21, 2022. There were two minor changes that were made after the Minutes were distributed in the Board packet but before they were presented for Board approval in the meeting.

Director Kinney said it was noted in the last month's Minutes that Director Herrley needed to leave late in the meeting, but there was not a vote to excuse him. She stated a vote was important to have in the records reflecting his excused absence.

**MOTION: DIRECTOR DANIELS MOTIONED, SECONDED BY DIRECTOR KINNEY, TO EXCUSE DIRECTOR HERRLEY FROM THE LATTER PART OF THE JUNE 21, 2022 BOARD MEETING, AS HE NEEDED TO LEAVE EARLY. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.**

**ITEM 5: Finance and Accounting**

Cathy Fromm provided a report on the June Monthly Financials and was available to answer questions from the Board.

**ITEM 6: General Manager's Report**

Mrs. Lathen addressed the Board with her monthly report. She presented an MSA for Kumar and Associates, a Geotech soil exploration firm to be hired to perform services for the District in the exploration of coring, sampling, and research on the rapid infiltration basins located at the Wastewater Reclamation Facility.

**MOTION: DIRECTOR KINNEY MOTIONED, SECONDED BY DIRECTOR DANIELS, TO APPROVE AN MSA FOR KUMAR AND ASSOCIATES TO PERFORM WORK AT THE WASTEWATER RECLAMATION FACILITY. ALL IN FAVOR. MOTION PASSED BY GENERAL CONSENT.**

Mrs. Lathen requested the Board's permission to create a new position to bring the District's water collection elements together. These areas need more support in inspections and line locations. Director Kinney stated the General Manager should not have to ask permission from the Board to create new positions; however, Board policy currently requires this action. Discussion ensued.

**MOTION: DIRECTOR KINNEY MOTIONED, SECONDED BY DIRECTOR DANIELS, TO ABOLISH THE POLICY REQUIRING THE GENERAL MANAGER TO ASK THE BOARD'S PERMISSION TO CREATE NEW POSITIONS, SO LONG AS THE REQUESTS ARE WITHIN THE WORKING WINDOW OF THE CURRENT BUDGET. MR. HERRLEY-**

**YES. MR. DANIELS-YES. MRS. KELEHER-YES. MS. KINNEY-YES. MR. HASBROUCK-YES. MOTION PASSED (5-0).**

The District received an email from Jeff Bandy requesting to settle the claim resulting from the water leak that occurred in his home last January. The timeframe originally required to finalize the settlement had expired. A brief discussion ensued.

**MOTION: DIRECTOR KINNEY MOTIONED, SECONDED BY DIRECTOR HERRLEY, TO APPROVE THE WAIVER AND RELEASE AGREEMENT AND MAKE A ONE-TIME PAYMENT OF \$9,555.18 TO MR. BANDY. MR. HERRLEY-YES. MR. DANIELS-YES. MRS. KELEHER-NO. MS. KINNEY-YES. MR. HASBROUCK-YES. MOTION PASSED (4-1).**

Other items included discussion on the Ellicott Springs chlorinator, the TDS project, a cyber security assessment for the District, an update on Pronghorn Meadows Park improvements, and liquor license protocols for the District. Director Kinney had concerns regarding director liability and would be addressing them with legal counsel.

Director Kinney asked if the shade structures erected at Eastridge Park required permitting. Mrs. Lathen advised they were under the size limit and therefore the District was not required to purchase permits. Director Kinney mentioned she has received numerous complaints about the appearance and upkeep of the grounds at the intersection of Constitution Avenue and Springside Drive. Staff responded they would follow up and check out those areas of concern.

**ITEM 7: Executive Session**

There was no Executive Session.

**ITEM 8: Public Comments**

President Hasbrouck asked if there were any comments from the audience. A three-minute time limit would be enforced.

There were no public comments.

**ITEM 9: Other Business**

There was no other business.

**ITEM 10: Other Meetings of Importance to the Cherokee Metropolitan District**

As listed on the evening's Agenda.

ITEM 11: Adjournment

There being no further business to come before the Board at this time, the meeting was adjourned at 10:33 a.m.


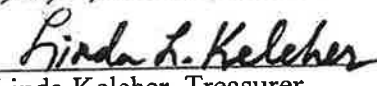
  
Dennis Daniels, Secretary

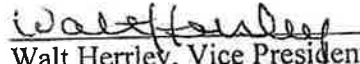
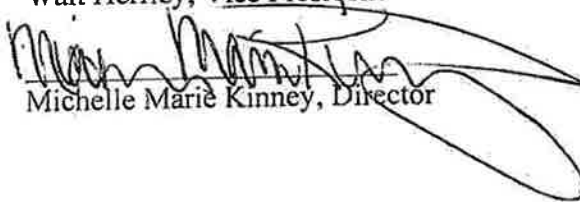
Board Members

Steve Hasbrouck, President  
Walt Herrley, Vice-President  
Dennis Daniels, Secretary  
Linda Keleher, Treasurer  
Michelle Marie Kinney, Director

Term Expires

May, 2025  
May, 2023  
May, 2023  
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